

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

PORTICO COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Portico Community Development District was held on **Thursday, May 17, 2018 at 10:05 a.m.** at the office of Rizzetta & Company, Inc., located at 9530 Marketplace Road, Suite 206, Fort Myers, Florida 33912.

Present and constituting a quorum:

Rhonda Brewer	Board Supervisor, Chairman
Barry Ernst	Board Supervisor, Vice Chairman
Cindy Rush	Board Supervisor, Assistant Secretary
David Caldwell	Board Supervisor, Assistant Secretary

Also present were:

Belinda Blandon	District Manager, Rizzetta & Company, Inc.
Mike Eckert	District Counsel, Hopping Green & Sams P.A.
Michelle Rigoni	District Counsel, Hopping Green & Sams P.A.
Mallory Clancy	Johnson Engineering, Inc.
Chris Hasty	Lennar

FIRST ORDER OF BUSINESS

Call to Order

Ms. Blandon called the meeting to order and read the roll call.

SECOND ORDER OF BUSINESS

Public Comment

Ms. Blandon stated for the record that no members of the public were present.

THIRD ORDER OF BUSINESS

Consideration of Minutes of the Board of Supervisors' Meeting held on February 15, 2018

Ms. Blandon presented the Minutes of the Board of Supervisors' meeting held on February 15, 2018, and asked if there were any additions, deletions, or corrections to the Minutes. There were none.

On a Motion by Mr. Caldwell, seconded by Mr. Ernst, with all in favor, the Board approved the Minutes of the Board of Supervisors' Meeting held on February 15, 2018, for the Portico Community Development District.

FOURTH ORDER OF BUSINESS

Consideration of the Operations and Maintenance Expenditures for the Months of January, February, March, and April 2018

Ms. Blandon reviewed the Operations and Maintenance expenditures for the period of January 1-31, 2018 which total \$5,174.26, the period of February 1-28, 2018 which total \$6,676.51, the period of March 1-31, 2018 which total \$11,616.92, and the period of April 1-30, 2018 which total \$4,779.13. She asked if there were any questions regarding any item of expenditure. There were none.

On a Motion by Mr. Caldwell, seconded by Ms. Brewer, with all in favor, the Board approved the Operations and Maintenance Expenditures for the Months of January, February, March, and April 2018, for the Portico Community Development District.

FIFTH ORDER OF BUSINESS

Consideration of Audit Committee Recommendation

Ms. Blandon advised that the Audit Committee met prior to the onset of the Board of Supervisors' meeting and has recommended that the Audit Proposal Instructions provide for a one (1) year contract term with the option for two (2) annual renewals, with proposals to be due by Monday, July 30, 2018 at 4:00 pm, for the evaluation criteria to include price, and the second audit committee meeting to be scheduled for August 16, 2018 at 10:00 a.m.; and authorized District Management to publish the necessary advertisements requesting proposals and setting audit committee meetings.

On a Motion by Mr. Ernst, seconded by Mr. Caldwell, with all in favor, the Board Accepted the Recommendations of the Audit Committee: for Audit Proposal Instructions to provide for a one (1) year contract term with the option for two (2) annual renewals, with proposals to be due by Monday, July 30, 2018 at 4:00 pm, for the evaluation criteria to include price, and the second audit committee meeting to be scheduled for August 16, 2018 at 10:00 a.m.; and authorized District Management to publish the necessary advertisements requesting proposals and setting Audit Committee meetings, for the Portico Community Development District.

SIXTH ORDER OF BUSINESS

Consideration of Proposals for Preserve Maintenance

Ms. Blandon advised proposals were received from Earth Tech Environmental, Solitude Lake Management, Walker Exotic Tree Eradication, and Woods and Wetlands. Ms. Clancy provided an overview of a site visit conducted with SFWMD, Passarella & Associates, and Johnson Engineering.

On a Motion by Mr. Caldwell, seconded by Ms. Rush, with all in favor, the Board Accepted the Proposal from Earth Tech Environmental, in the Amount of \$15,000, for Four Preserve Maintenance Events, Subject to Preparation of a Contract by District Counsel, and Further Authorized the Chairman to Execute the Contract, for the Portico Community Development District.

SEVENTH ORDER OF BUSINESS

Presentation of Registered Voter count as of April 15, 2018 as Provided by Lee County Supervisor of Elections

Ms. Blandon advised that per Florida Statutes the District is required, prior to June 1st of each year, to announce the number of registered voters residing within the District as of April 15 of that year. As of April 15, 2018, there are 33 qualified electors residing within the Portico Community Development District, as provided by the Lee County Supervisor of Elections.

EIGHTH ORDER OF BUSINESS

Consideration of Resolution 2018-02, Setting the November 2018 Landowner Election

Mr. Eckert provided an overview of the resolution, advising that 3 seats are up for election; seat 3 currently held by Scott Edwards, seat 4 currently held by Barry Ernst, and seat 5 currently held by Rhonda Brewer.

On a Motion by Mr. Caldwell, seconded by Mr. Ernst, with all in favor, the Board Adopted Resolution 2018-02, Setting the November 2018 Landowner Election for Thursday, November 15, 2018 at 10:00 a.m., to be held at the office of Rizzetta & Company, Inc., 9530 Marketplace Road, Suite 206, Fort Myers, Florida 33912, for the Portico Community Development District.

NINTH ORDER OF BUSINESS

Presentation of the Proposed Budget for Fiscal Year 2018/2019

Ms. Blandon provided an overview of the proposed budget for fiscal year 2018/2019, highlighting the line items experiencing a change from the current year budget. Discussion ensued regarding various line items. Mr. Eckert advised that for Fiscal Year 2018/2019 assessments will be on roll for residents, and off roll for developer owned lots. Further discussion ensued regarding the location of the budget hearing.

TENTH ORDER OF BUSINESS

Consideration of Resolution 2018-03, Approving a Proposed Budget for Fiscal Year 2018/2019 and Setting a Public Hearing Thereon

Mr. Eckert provided an overview of the resolution and asked if there were any questions. Discussion ensued regarding potential location change for the public hearing.

On a Motion by Mr. Ernst, seconded by Ms. Rush, with all in favor, the Board Adopted Resolution 2018-03, Approving a Proposed Budget for Fiscal Year 2018/2019 and Setting a Public Hearing Thereon for Thursday, August 16, 2018 at 10:00 a.m., to be held at the office of Rizzetta & Company, Inc., 9530 Marketplace Road, Suite 206, Fort Myers, Florida 33912, for the Portico Community Development District.

ELEVENTH ORDER OF BUSINESS

Staff Reports

- A. District Counsel
Mr. Eckert advised he had no report.

 - B. District Engineer
Ms. Clancy advised she had no report.

 - C. District Manager
Ms. Blandon advised the next meeting of the Board of Supervisors is scheduled for Thursday, August 16, 2018 at 10:00 a.m.
- Ms. Blandon advised that she has received a letter of resignation from Ms. Rush, to be effective today.

On a Motion by Mr. Caldwell, seconded by Ms. Brewer, with all in favor, the Board Accepted the Resignation of Board Supervisor Cindy Rush, for the Portico Community Development District.

Mr. Caldwell nominated Mr. Chris Hasty to fill the vacant seat. Mr. Hasty accepted the nomination.

On a Motion by Mr. Caldwell, seconded by Mr. Ernst, with all in favor, the Board Appointed Mr. Chris Hasty to Seat 2, with a Term to Expire in November 2020, for the Portico Community Development District.

Ms. Blandon administered the Oath of Office to Mr. Hasty. She provided Mr. Hasty with a Form 1 to be filed with the Supervisor of Elections of the County in which he resides as well as a Supervisor Questionnaire to be completed and returned to the District Office. Ms. Blandon inquired whether Mr. Hasty would like to accept or waive Supervisor Compensation. Mr. Hasty advised he would like to waive Supervisor Compensation.

On a Motion by Mr. Caldwell, seconded by Mr. Ernst, with all in favor, the Board Appointed Mr. Hasty as an Assistant Secretary, for the Portico Community Development District.

Ms. Blandon advised that Ms. Brewer has advised that she is also resigning from the Board of Supervisors effective today.

On a Motion by Mr. Caldwell, seconded by Mr. Ernst, with all in favor, the Board Accepted the Resignation of Board Supervisor Rhonda Brewer, for the Portico Community Development District.

Ms. Blandon presented Resolution 2018-04, redesignating officers of the District.

On a Motion by Mr. Caldwell, seconded by Mr. Ernst, with all in favor, the Board Adopted Resolution 2018-04, Redesignating Officers of the District as follow: Mr. David Caldwell to Serve as Chairman, Mr. Ernst to Serve as Vice Chairman, and Mr. Scott Edwards, Mr. Chris Hasty, Mr. Matthew Huber, and Ms. Belinda Blandon to Serve as Assistant Secretaries, for the Portico Community Development District.

TWELFTH ORDER OF BUSINESS

Supervisor Requests and Comments

Ms. Blandon opened the floor for Supervisor requests or comments.

Mr. Caldwell advised that no fishing signs are needed for the lakes. Mr. Eckert advised he will provide a Waterway Policy for the Board to review at the August meeting.

THIRTEENTH ORDER OF BUSINESS

Adjournment

Ms. Blandon advised there is no further business to come before the Board and asked for a motion to adjourn.

On a Motion by Mr. Ernst, seconded by Mr. Caldwell, with all in favor, the Board adjourned the meeting at 10:41 a.m. for the Portico Community Development District.


Secretary/Assistant Secretary


Chairman/ Vice Chairman